



# Leehurst Swan School

**Cover Teacher**

**CANDIDATE PACK**



## THE SCHOOL

Leehurst Swan is a leading independent day school based in the city of Salisbury, Wiltshire.

At Leehurst Swan, our pupils are at the heart of everything we do. We recognise the uniqueness of each child and it is our privilege to guide them on the road to discovering their talents and achieving their true potential. We offer a family-friendly, nurturing environment and a broad and varied education which both stimulates and challenges. We seek to encourage a true enthusiasm for learning, and to help pupils grow in knowledge, wisdom and understanding, whilst preparing them for their future beyond school.

We have been educating children on this site for over 100 years and our academic record is very strong. However, we also firmly believe learning should be imaginative and fun, and we place learning and laughter at the heart of all that we do. We are a small school, which allows us to provide individual attention, exciting opportunities and creative activities for all our children, so they can find their voice and receive the best preparation for their future beyond school.

## THE ROLE

Our cover teachers are an integral part of the school team and help ensure learning and teaching remains at the heart of our commitment to young people, through supervision of classes when regular teachers are not in school. When cover is light, there will be a requirement to work with individuals or groups of students to support learning or pastoral activities or to provide other relevant support to teaching staff. You will need to have the ability to work with students at all levels. The candidate must be educated to at least A level.

We can offer an excellent school environment, small classes with highly motivated pupils and a supportive, friendly and warm senior staff within a well-organised and professional organisation.

The hours of this post will be 8.30am - 4pm per week - term-time only.

# APPLICATION PROCESS AND IMPORTANT DATES

Applicants should download and complete the following documents from the school website:

- The application form;
- A covering letter highlighting any strengths and reasons for applying for the post;

Applications should be sent to the Executive PA to the Headmaster and be emailed to [patohm@leehurstswan.org.uk](mailto:patohm@leehurstswan.org.uk)

Applicants must be willing to undertake a full enhanced DBS check, complete a health declaration form and be willing to undertake any screening for child protection reasons.

Closing Date for Applications: Friday 13<sup>th</sup> February 2026

Interviews will be held on Tuesday 24<sup>th</sup> February 2026