

FOLS Committee Meeting

Thursday 30th January 2020

4.00 pm - 5.00 pm Room

Room 8



Present:

Jennifer Kinerk (JK), Terence Ayres (TA), Luke Facey (LF), Fiona Ansonia (FA), Kay Hay (KH), Helen Millar-Facey (HMF), Beverley Smith (BS), Kate Parsons (KP), Liz Saxon (LZ), Susanne Kennedy (SK), Shelley Pope (SP)

Apologies and Welcomes

Apologies Susan Gale

The Chair welcomed the committee to a New Year and two new parent volunteers SK and SP.

1. Upcoming Dates

Friday 28th February FOLS coffee morning - 8.30 am in the Foyer of the Walker Hall.

Friday 20th March Spring Fair – It was suggested this was held as the previous year; to take place between 3.00 pm and 5.00 pm to allow time for the cleaners to prepare the Walker Hall for the Dance School at 6.00 pm. **[BS to arrange with cleaners]**

Discussion took place on suggested stalls and it was agreed that Carnival style games with prizes would be run as per last year which was a success with the pupils. **[Steve Spicer to be contacted to confirm donations for the Easter Egg stall]**

LS confirmed she was unable to run the cake stall this year as she was attending another school event.

Saturday June 6th Summer Fair – Discussion took place on the format of the Summer Fair and it was agreed that a joint working committee would be created from the FOLS Committee and the Staff to create ideas and suggestions for the day. FOLS members JK, KP and KH are happy to attend. **[BS to confirm 3 staff members]**

2. Textile Recycling

The Chair opened discussions on the textile recycling for FOLS funds. The textile collections usually took place twice a year at the FOLS Coffee Mornings, however the current Textile recycling Company have requested no logo school uniform and quality textiles only. This led to a discussion on the sorting of textiles and the volunteers needed to sort quality textiles from those that the company would accept.

It was suggested that perhaps we could donate to an African charity who is supported by a Teacher in the school. After much consideration by the Committee it was decided that our school clothing and textiles would not be suitable to send to Africa.

FA to speak to her Charity contact who may be able to assist with companies who are happy to collect mixed textiles. **[FA to report to Committee on findings]**

No Textiles to be accepted at the following scheduled FOLS Coffee Morning.

3. FOLS Committee List and Approval

The Chair confirmed she had reviewed the FOLS Committee list and updated with all new members and completed job roles which detailed the requirements for each specific Committee role. **[JK to circulate to the Committee]**

4. New Members and New Committee Members

The Committee recognizes that new members are required to continue the work of the FOLS as many of the existing members have children in the Senior year who will be moving on from the School.

It was agreed after extensive discussions that a FOLS member would join the Teachers welcome meeting with Parents to talk about FOLS and the contribution the Committee makes to the School and pupils.

Another message would be circulated via Class List to encourage support.

It was also noted by the Committee that the Chair would be leaving the UK at the end of this academic year and a successor would be required.

5. Class Representatives

SG reported to the Chair prior to the meeting there are currently vacant Class Representative for Years 1,3,4,6. The Committee discussed in detail how to encourage Parents to be involved in the FOLS and volunteer as Class Representatives, especially younger years as the Committee Members pupils are now all in the Senior School.

The Head agreed to speak with Class Teachers to communicate that Class Reps have vacant positions for the lower School years. **[TA to communicate with Teachers]**

6. Treasurer Report

LF updated the Committee with the current funds of £6,000 and communicated £3,000-£4,000 was raised by FOLS each year.

7. Fund Requests

There was only one fund request from the Headmaster for three outdoor Table Tennis tables and bats. All agreed to the fund request of £2152. **[TA to source tables and request funds from FOLS].**

The Headmaster thanked the FOLS for their continued support and commitment to the School and reiterate the thanks of Year 11 and the Football table which was provided by FOLS Funds.

8. AOB

FA sought verbal consent of Personal Data under GDPR Guidelines for FOLS Committee Members and Volunteers of those present. All agreed. **[FA to seek consent via email from other Members and Volunteers]**