

FOLS Committee Christmas Fair planning

Friday 8 November 2019

9:30 am Walker Hall

Present

Jennifer Kinerk (JK), Kate Parsons (KP), Luke Facey (LF), Kay Hay (KH), Susan Gale (SG), Christina Wright (CW), Georgie Millard (GM),

Apologies

Fiona Ansonia

Items

- **Christmas Fair**

Book and Toy donations will be accepted from Monday November 18 and stored on the stage in Walker Hall until sorting on 21 November. JK will notify reception that donations may be dropped off there, and they can let us know to move them down.

JK and KH will get supplies for the refreshments counter. KP is happy to continue to serve refreshments this year and can perhaps be persuaded to wear a pair of festive reindeer antlers 😊

KH is sending out confirmation of stall holders in the next couple of days and should have a better idea of final numbers next week. KH has spoken to the school about parking and asked that teachers move their car out of the lot by noon on Friday to make room for stall holders to unload their cars. JK also requested that volunteers try to park either on Campbell Road or St. Marks to leave as many spots in the parking lot for shoppers. KH also mentioned that we could use the teacher lot if there are any spots left. We originally asked if we could also use the top field for a bit of parking, but this cannot be confirmed until the day of, because it must be dry so as not to damage the turf.

Volunteers are requested to be at school to put up the tree on Thursday from 2pm and on Friday to set up tables from 1:15 pm. Members present could not recall exactly what we had as far as decorations, and JK mentioned that fairy lights might be a nice addition. It was agreed that this was a good idea and FOLS would purchase some battery-operated lights to be added to our decorations. JK will sort.

Mufti Day will be 15 November for students. In exchange for a donation to the Christmas Fair tombola, students may have a non-uniform day and wear their own clothes. Prep students are requested to bring chocolate or sweets, Senior students are requested to bring a bottle.

- **Uniform shop update**

JK has completed purchasing supplies for the uniform shop refurbishment. CW and JK sorted through everything in stock and kept only items in very good condition as requested by the school. The re-organisation has been completed, but the closet cannot be finished until after 20 Nov. as the space is currently being used to store the textile recycling. JK said this should be completed by the next FOLS meeting. The re-organisation of everything being individually labelled and on hanging rails was very well-received at the coffee morning.

- **Reimbursement request**

JK requested £37 to reimburse purchases made at IKEA for two new games (A prize wheel and Velcro dart board) for the Spring Fair. These items will be utilized in March and then will be stored in the FOLS closet to be used at future events. This was unanimously agreed.

- **Announcements**

Upcoming Dates:

Skittles evening: Friday 15 November (7:15pm) at the Swan in Stoford. LF mentioned that FOLS is two participants short of the staff count, so please let us know soon if you can come along.

Next FOLS meeting: January 30 - 4pm in Room 8

Next FOLS coffee morning: February 28 - 8:30am in Walker Hall

Spring/Easter Fair: March 20 - 3pm-5 (or 5:30)pm

- it was mentioned that perhaps this conflicted with the Year 6 Mill on the Brue trip, but JK confirmed after the meeting with Beverly Smith that MotB was the previous week and there were no school trips planned on the 20th.

AOB 9:50am